



# Polk County Board of County Commissioners

## Meeting Agenda

### December 13, 2016 Regular BoCC meeting

In accordance with the American with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the Communications Office not later than forty eight hours prior to the proceeding. Their offices are located in the Neil Combee Administration Building, 330 West Church Street in Bartow. Telephone (863) 534-6090, TDD (863) 534-7777 or 1-800-955-8771, Voice Impaired 1-800-955-8770 via Florida Relay Service.

Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

If a person decides to appeal any decision made by the board with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

**CALL TO ORDER - 9:00 a.m.** (MELONY M. BELL, CHAIR)

#### INVOCATION

1. Rev. Jimmy Hill, Pastor, Reynolds Road Baptist Church, Eaton Park

**PLEDGE OF ALLEGIANCE** (MELONY M. BELL, CHAIR)

#### A. PRESENTATIONS and RECOGNITIONS

2. Presentation of Certificates of Service to: William H. "Bill" Tucker, Jr. And Joseph M. "Mike" Bell.

#### B. CEREMONIAL PROCLAMATIONS

#### C. REQUEST FROM THE GENERAL PUBLIC/AUDIENCE AND OPPORTUNITY TO BE HEARD

3. Cornelius Battle to request restrooms be built at the Fuller Heights park.
4. Comments.

#### D. APPROVE CONSENT AGENDA

5. Approve Consent Agenda.

#### E. COUNTY COMPTROLLER (STACY M. BUTTERFIELD, CPA)

6. Disbursements.
7. Minutes of Regular Board meeting held on December 6, 2016.

#### F. POLK COUNTY SHERIFF'S OFFICE

8. As submitted by the Polk County Sheriff's Office, approve an Agreement for Sale and Purchase between J & L, LLC and Polk County for the purchase of a 4 acre site including warehouse/office facilities to be utilized by the Polk County Sheriff's Office for an expansion to its fleet operations. (\$975,500 one-time expense)

**G. PUBLIC HEARING TO CONSIDER SETTLEMENT**

**H. COUNTY ATTORNEY (MICHAEL CRAIG)**

**I. COUNTY MANAGER (JIM FREEMAN)**

9. Approve 2017 Legislative Policy Statement.
10. Approve revisions and updates for the Collective Bargaining Agreement between the Polk County Board of County Commissioners and the International Association of Firefighters (IAFF) Local 3531 (Firefighters). (\$1,900,000 recurring expense)
11. Approve revisions and updates to the Collective Bargaining Agreement between the Polk County Board of County Commissioners and the International Association of Firefighters (IAFF) Local 3531 (Battalion Chiefs). (\$77,000 recurring expense)
12. Approve revisions and updates to the Collective Bargaining Agreement between the Polk County Board of County Commissioners and the International Association of Firefighters (IAFF) Local 3531 (Battalion Medical Chiefs). (\$38,000 recurring expense)
13. Renewal of Aetna Administrative Service Contract. (\$2,114,477 estimated annual expense)
14. Approve Administrative Services Agreement with Meritain Health, Inc. (Estimated annual cost: \$1,465,968 based on 4,363 participants per month at the rate of \$28 per participant)
15. Approve Amendment #2 to Motorola Master Purchase Agreement. (Fiscal impact - year one \$1,190,721.28)
16. Approve recommendation of the North East Polk County Road Projects Advisory Committee to complete design, engineering, permitting and construction of a right turn lane from Florence Villa Grove Road onto Northbound US-27 and approve a CIP Amendment and budget transfer from reserves to cover related project expenses. (\$275,000 one-time expense)
17. Approve a construction contract with Florida Aquastore & Utility Construction, Inc., for the North Central Landfill repair and general maintenance of leachate storage tank project. (\$121,453 one-time expense)
18. Approve addendum one to Construction Manager At Risk Authorization CMCP0 No. 15-024-B-1, with SEMCO Construction, Inc., for the Central County Jail (CCJ) pedestrian canopy roof replacement project. (\$1,104,499.30 not-to-exceed, one-time expense)
19. Approve the purchase of a Deed of Conservation Easement from FX Bar Ranch, Inc. to Polk County, jointly, and in cooperation, with the United States of America (Air Force) for a conservation easement over property located within the Avon Park Air Force Range encroachment buffer zone and South Lake Walk-in-Water environmental lands project. (\$590,000 net one-time expense)

- 20. Approve contract with the Tenth Judicial Circuit Court of Florida for the benefit of the Behavioral Health Court Program. (Not to exceed \$200,000 one-time expense)
- 21. Approve an Interlocal Agreement with the City of Lakeland pledging financial support and creating debt service obligations, paid for by a portion of the Tourist Development Tax, for City Bonds or other conventional financing that will fund improvements to The Lakeland Center. (Estimated fiscal impact of \$9,380,242.73 from the Tourist Development Tax fund over a period of 15 years)

**J. COMMISSIONER DISTRICT 1 (GEORGE LINDSEY)**

- 22. Commissioner Lindsey Comments.

**K. COMMISSIONER DISTRICT 3 (BILL BRASWELL)**

- 23. Commissioner Braswell Comments.

**L. COMMISSIONER DISTRICT 4 (R. TODD DANTZLER)**

- 24. Appoint David B. Anderson to serve as a member of the Polk County Lakes Access Advisory Committee for the remainder of the term expiring November 16, 2017.
- 25. Appoint Richard "Arlen" Ledbetter to serve as a member of the Polk County Lakes Access Advisory Committee for the three-year term, November 17, 2016 to November 16, 2019.
- 26. Commissioner Dantzler Comments.

**M. COMMISSIONER DISTRICT 5 (JOHN E. HALL)**

- 27. Commissioner Hall Comments.

**N. COMMISSIONER DISTRICT 2 (MELONY M. BELL, CHAIR)**

- 28. Chair Bell Comments.

**O. LAY BOARD APPOINTMENTS**

- 29. Appoint Paresh Amin and Laura Jain to the Community Relations Advisory Council for the four year term, December 13, 2016 to December 12, 2020.

**\*\*\*RECESS - The Board of County Commissioners will recess from 12:30 p.m. until 1:30 p.m. or soon thereafter.\*\*\***

**P. PUBLIC HEARINGS**

\* County Attorney opening comments

- 30. Public Hearing to consider adoption of an ordinance granting an Economic Development Ad Valorem Tax Exemption to an expanding business, Publix Super Markets, Inc., and approval of a Performance Agreement with the company.
- 31. Public Hearing to consider adoption of an ordinance granting an Economic Development Ad Valorem Tax Exemption to an expanding business, IGT Global Solutions Corporation, and approval of a Performance Agreement with the company.

32. Public Hearing (LDC 16T-13/Southeast Polk SAP) (First Hearing – No Action) to consider a Land Development Code Text amendment amending Section 401.08, Table 401.08.01, Use Table for the Southeast Polk Selected Area Plan.
33. Public Hearing (CPA 17A-03/Water Supply Plan Update) (Transmittal Public Hearing) to consider a Large Scale Comprehensive Plan Text amendment to change the policies pertaining to the County's 10-Year Water Supply Facilities Work Plan (10-Year WSFWP).
34. Public Hearing to consider adoption of a resolution providing notice of intent to utilize the uniform method for the levy, collection and enforcement of non-ad valorem assessments. (No fiscal impact)
35. Public Hearing to consider adoption of an Ordinance for the purpose of increasing the yearly salary of Polk County Commissioners as provided in the Polk County Charter.

**Q. CONSENT AGENDA ITEMS**

COMMISSIONER DISTRICT 1

COMMISSIONER DISTRICT 2

COMMISSIONER DISTRICT 3

COMMISSIONER DISTRICT 4

COMMISSIONER DISTRICT 5

COUNTY COMPTROLLER

36. Removal of equipment from inventory as listed on Blanket Removal Form 2017.
37. Accept list of Lands Available from Tax Deed Sale.
38. Cash Counts Parks and Natural Resources Project 2016P-05 A.
39. Cash Counts Tourism and Sports Marketing Project 2016P-05 B.
40. Authorize the issuance of check in the amount of \$588.74 to Bernard Lavell representing refund of Unclaimed Funds.

COUNTY MANAGER

ECONOMIC DEVELOPMENT

TOURISM/SPORTS MARKETING

OFFICE OF PLANNING & DEVELOPMENT

41. SET HEARING (CPA 17S-01/Gelbauer CPA) to consider the adoption of a Small Scale Comprehensive Plan Amendment and associated ordinance. This case is related to LDC 17T-03. (Suggested hearing dates are January 3, 2017 at 1:30 p.m. and January 17, 2017 at 1:30 p.m.)

42. SET HEARING (LDC 17T-03/Gelbauer LDC) to consider the adoption of an applicant-initiated ordinance amending the Land Development Code. This case is related to CPA 17S-01. (Suggested hearing dates are January 3, 2017 at 1:30 p.m. and January 17, 2017 at 1:30 p.m.)
43. Approve the release of Performance Bond No.929581194 in the amount of \$9,186.05 for Bishop & Buttery Pit 178. (No fiscal Impact)
44. Approve the release of cash surety in the amount of \$ 11,800 for Meadow View Oaks. (No fiscal Impact)
45. Approve Tuscan Hills Tract D Plat for conditional approval. (No fiscal impact)
46. Accept Summers Corner plat for conditional approval. (No fiscal impact)
47. Accept Enclave at Harden plat for conditional approval. (No fiscal impact)

#### DEPUTY COUNTY MANAGER

#### BUDGET & MANAGEMENT SERVICES

#### PROCUREMENT

48. Procurement Director report of Emergency Purchase and Sole Source purchase orders over \$50,000.
49. Approve a Grazing Lease Agreement with Stuart Cattle & Equipment, LLC. (\$10,989 annual recurring revenue)

#### COMMUNICATIONS

#### COOPERATIVE EXTENSION SERVICES

#### SOCIAL SERVICES

50. Approve State Housing Initiatives Partnership (SHIP) satisfaction of mortgages for cases listed. (\$7,000 one-time revenue)
51. State housing Initiatives Partnership (SHIP) Incentive Plan Implementation Update 2016
52. Approve Community Development Block Grant (CDBG) subrecipient agreement between Polk County and the City of Auburndale. (\$219,867.17 one-time expense)

#### EQUITY & HUMAN RESOURCES

#### INFORMATION TECHNOLOGY

#### CODE ENFORCEMENT

#### COUNTY PROBATION

#### RISK MANAGEMENT

53. Renewal of Stop Loss coverage with Aetna Life Insurance Company. (\$313,568 estimated annual expense)

54. Renewal of Aetna Employee Assistance Program. (\$113,280 estimated annual expense)

INDIGENT HEALTH CARE

55. Approve Polk HealthCare Plan Medical Services Agreement. (Transfer of existing appropriations to medical provider)
56. Approve agreement for CareScope Shared Client Information System (SCIS), inter-agency agreement between the Board and the Tenth Judicial Circuit Court of Florida, for the benefit of the Polk County Behavioral Health Court Program. (No fiscal impact)

DEPUTY COUNTY MANAGER

FACILITIES MANAGEMENT

FLEET MANAGEMENT

PARKS & NATURAL RESOURCES

57. Accept and execute a Special Category Grant between the State of Florida, Department of State, Division of Historical Resources and Polk County and approve a CIP Amendment and Reserve Budget Transfer creating the Old Polk County Courthouse Interior Plaster Repairs CIP project. (\$100,000 one-time grant revenue requiring a \$50,000 County match)

FIRE RESCUE

EMERGENCY MANAGEMENT

ROADS & DRAINAGE

58. Adopt a Resolution setting speed limits on Jim Edwards Road, near Haines City. (\$123.66 one-time expense)
59. Adopt a Resolution setting truck restriction on Bridges Road and Orange Boulevard (near Polk City). (\$243.71 one-time expense)
60. Adopt a Resolution Setting Speed Limits on County Road 540 (Clubhouse Road), near Lakeland. (\$234.56 one-time expense)

UTILITIES

WASTE & RECYCLING

ELECTED OFFICIAL AND OTHER GOVERNMENTAL AGENCY

COURT RELATED

POLK COUNTY PROPERTY APPRAISER

POLK COUNTY SHERIFF

61. Release and approve the appropriation and expenditure of \$123,883.06 from the Law Enforcement Trust Fund. (\$123,883.06 one-time expense)

POLK COUNTY SUPERVISOR OF ELECTIONS

POLK COUNTY TAX COLLECTOR

SUPERINTENDENT OF POLK COUNTY SCHOOLS

WORKFORCE DEVELOPMENT BOARD

COUNTY ATTORNEY

62. Accept Quit Claim Deed from David M. Winn as Personal Representative of the Estate of George M. Winn, deceased, for property being donated for conservation. (\$39.20 One Time Expense)
63. Approve Right-of-Way Agreement for the purchase of Parcels 106 and 703 for the Eagle Lake Loop Road Bridge Replacement Project. (\$3,100 one-time expense)
64. Approve Right-of-Way Purchase for the purchase of Parcel 103 for the Eagle Lake Loop Road Bridge Replacement Project. (\$4,400 one-time expense)
65. Declare surplus and authorize the public sale of multiple County-owned properties. (Potential for \$19,766, or greater, one-time revenue)
66. Approve Maintained Right-of-Way Map for Bomber Road at Gerber Dairy Road Intersection. (\$45.00 one-time expense)
67. Approve Letters of Agreement and Amendments to Pipeline Easement and Temporary Construction Easement with Florida Southeast Connection, LLC, for its natural gas pipeline project. (\$16,000 one-time revenue)
68. SET HEARING to consider the adoption of an ordinance imposing a moratorium on the acceptance and processing of new applications for the establishment of medical marijuana dispensing facilities. (Suggested hearing dates are January 3, 2017 at 1:30 p.m. and January 17, 2017 at 1:30 p.m.)

**ANNOUNCEMENTS - All of the below scheduled meetings constitute public meetings at which two or more County Commissioners or Planning Commissioners may appear to discuss issues that may come before the Board of County Commissioners.**

- Monday, December 12, 2016 – 9:00 a.m. – Value Adjustment Board Hearings will be held in the Neil Combee Administration Building, 3<sup>rd</sup> Floor Conference Room 341, Bartow.
- Monday, December 12, 2016 – 5:30 p.m. – Community Relations Advisory Council (CRAC) will meet in the Multi-Purpose Room, Room 413.
- Wednesday, December 14, 2016 – 8:30 a.m. – Lakeland Area Mass Transit Board of Directors meeting will be held at 1212 George Jenkins Boulevard, Hollingsworth Room, Lakeland.
- Wednesday, December 14, 2016 – 9:00 a.m. – Value Adjustment Board Hearings will be held in the Neil Combee Administration Building, 3<sup>rd</sup> Floor Conference Room 341, Bartow.
- Wednesday, December 14, 2016 – 1:30 p.m. – Board of Adjustment will be held in the County Commission Boardroom.
- Thursday, December 15, 2016 – 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, Neil Combee Administration

Building.

- Thursday, December 15, 2016 – 9:00 a.m. – Special Magistrate of the Code Enforcement Unit will meet in the County Commission Boardroom.
- Thursday, December 15, 2016 – 9:00 a.m. – Tourist Development Council will meet at the Lake Myrtle Sports Complex, 2701 Lake Myrtle Park Road, Auburndale.
- Thursday, December 15, 2016 – 9:00 a.m. – Value Adjustment Board Hearings will be held in the Neil Combee Administration Building, 3<sup>rd</sup> Floor Conference Room 341, Bartow.
- Friday, December 16, 2016 – 8:30 a.m. – Citizens HealthCare Oversight Committee will meet in the County Commission Boardroom.
- Friday, December 16, 2016 – 9:00 a.m. – Value Adjustment Board Hearings will be held in the Neil Combee Administration Building, 3<sup>rd</sup> Floor Conference Room 341, Bartow.
- Friday, December 16, 2016 – 1:30 p.m. – First Selection Committee Meeting for RFP 17-074, Polk County Fitness Center Operation, will be held in the Commissioners' Conference Room, Room 407.
- Tuesday, December 20, 2016 – 9:00 a.m. – First Selection Committee Meeting for RFP 17-106, Architectural/Engineering Services for Polk County Sheriff's Office New Book-In Facility, will be held in the Commissioners' Conference Room, Room 407.
- Wednesday, December 21, 2016 – 9:00 a.m. – Appellate Special Magistrate of the Code Enforcement Unit will meet in the County Commission Boardroom.
- Thursday, December 22, 2016 – 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, Neil Combee Administration Building.
- Friday, December 23, 2016 – The offices of the Board of County Commissioners will be closed in observance of the Christmas Holiday.
- Monday, December 26, 2016 – The offices of the Board of County Commissioners will be closed in observance of the Christmas Holiday.
- Tuesday, December 27, 2016 – 11:00 a.m. – First Selection Committee Meeting for RFP 17-108, Professional Engineering Services for Parks & Natural Resources, will be held in the Commissioners' Conference Room, Room 407.
- Thursday, December 29, 2016 – 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, Neil Combee Administration Building.
- Friday, December 30, 2016 – 9:00 a.m. – Board/Staff Agenda Review meeting to discuss the Agenda and any other matters that may come before the Board will be held in the Commissioners' Conference Room, Room 407.



- Monday, January 2, 2017 – The offices of the Board of County Commissioners will be closed in observance of the 2017 New Year's Holiday.