



Polk County Board of County Commissioners

Meeting Agenda

June 20, 2017 Regular BoCC meeting

In accordance with the American with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the Communications Office not later than forty eight hours prior to the proceeding. Their offices are located in the Neil Combee Administration Building, 330 West Church Street in Bartow. Telephone (863) 534-6090, TDD (863) 534-7777 or 1-800-955-8771, Voice Impaired 1-800-955-8770 via Florida Relay Service.

Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

If a person decides to appeal any decision made by the board with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CALL TO ORDER - 9:00 a.m. (MELONY M. BELL, CHAIR)

INVOCATION

1. Rev. Dr. James G. Moyer, Ed.D, Warner University

PLEDGE OF ALLEGIANCE (MELONY M. BELL, CHAIR)

A. PRESENTATIONS and RECOGNITIONS

2. Recognition of Dan C. Frodge
3. Recognize Tenny Croley for her years of service as Frostproof City Manager.
4. Presentation of Service Awards
5. Katie Yoxall, Executive Director, Keep Polk County Beautiful, Inc., to present the 2016-2017 Clean It Up to Green It Up Program and 2017-2018 proposed work plan.

B. CEREMONIAL PROCLAMATIONS

C. REQUEST FROM THE GENERAL PUBLIC/AUDIENCE AND OPPORTUNITY TO BE HEARD

6. Mark Nordby, American Legion Post, to offer use of a facility on Scenic Highway in Lake Wales as a possible post-disaster shelter.
7. Comments.

D. APPROVE CONSENT AGENDA

8. Approve Consent Agenda.

E. COUNTY COMPROLLER (STACY M. BUTTERFIELD, CPA)

9. Disbursements.
10. Approve minutes of Regular Board meeting and Special Board meeting held on June 6, 2017.

F. REQUEST FROM ELECTED OFFICIAL and OTHER GOVERNMENTAL AGENCY

ELOISE COMMUNITY REDEVELOPMENT AGENCY

11. Approve CRA minutes from the April 18, 2017 meeting.
12. Appoint Polly Loeber to the Eloise Community Redevelopment Agency advisory committee for the three-year term, June 20, 2017 through June 19, 2020.
13. Reappoint Lee Castillo to the Eloise Community Redevelopment Agency advisory committee for the three-year term, July 7, 2017 through July 6, 2020.
14. Approve hiring of consultant to amend the Eloise CRA Plan and transfer from Reserve for Contingency. (\$39,000 one-time expense)

G. PUBLIC HEARING TO CONSIDER SETTLEMENT

H. COUNTY ATTORNEY (MICHAEL CRAIG)

15. Approve Polk County QTI and Bonus Incentive Funds to benefit Project Toro for the company's expansion in Lakeland. (\$25,000 over a minimum 3-year period)

I. COUNTY MANAGER (JIM FREEMAN)

16. Approve Addendum One to Construction Manager at Risk (CMAR) agreement, with Rodda Construction, Inc., for the new Utilities Operations Building project. (\$5,050,137.32 not-to-exceed, one-time expense)

J. COMMISSIONER DISTRICT 1 (GEORGE LINDSEY)

17. Commissioner Lindsey Comments.

K. COMMISSIONER DISTRICT 3 (BILL BRASWELL)

18. Commissioner Braswell Comments.

L. COMMISSIONER DISTRICT 4 (R. TODD DANTZLER)

19. Commissioner Dantzler Comments.

M. COMMISSIONER DISTRICT 5 (JOHN E. HALL)

20. Appoint Robert J. Stanz as a Member (Seat 4) of the Planning Commission for the remainder of the three-year term ending August 31, 2018.
21. Commissioner Hall Comments.

N. COMMISSIONER DISTRICT 2 (MELONY M. BELL, CHAIR)

22. Appoint Robert J. Kollinger, P.E., to the Stormwater Technical Advisory Committee for the remainder of the three-year term ending August 16, 2019.

23. Chair Bell Comments.

O. LAY BOARD APPOINTMENTS

24. Reappoint Tiffany Stanton-Hawks, Esquire as a Code Enforcement Special Magistrate and approve Code Enforcement Special Magistrate Agreement.
25. Reappoint Kirk S. Warren, Esquire as an Appellate Code Enforcement Special Magistrate and approve the Appellate Code Enforcement Special Magistrate Agreement.
26. Appoint Randy Knapp to the Polk Commerce CRA for the four-year term, June 20, 2017 through June 19, 2021.
27. Reappoint Michael Wadley to the Polk Commerce CRA retroactively for the four-year term, June 4, 2016 through June 3, 2020.

*****RECESS - The Board of County Commissioners will recess from 12:30 p.m. until 1:30 p.m. or soon thereafter.*****

P. PUBLIC HEARINGS

* County Attorney opening comments

28. Public Hearing to consider adoption of an ordinance granting an Economic Development Ad Valorem Tax Exemption to an expanding business, Publix Super Markets, Inc., and approval of a Performance Agreement with the company.
29. Public Hearing to consider the adoption of an ordinance amending Ordinance 17-001 to extend the temporary moratorium on the acceptance and processing of new applications for the establishment of Medical Marijuana Dispensing Facilities and Medical Marijuana Treatment Centers for an additional 90 days. (Adoption Public Hearing)
30. Public Hearing (LDC 17T-09/Medical Marijuana Dispensaries) (First Public Hearing – No Action) to consider an Land Development Code (LDC) text amendment to establish Medical Marijuana Dispensaries as a conditionally permitted use in the Regional Activity Center and Community Activity Center land use districts.

Q. CONSENT AGENDA ITEMS

COMMISSIONER DISTRICT 1

COMMISSIONER DISTRICT 2

COMMISSIONER DISTRICT 3

COMMISSIONER DISTRICT 4

COMMISSIONER DISTRICT 5

COUNTY COMPTROLLER

31. Removal of equipment from inventory as listed on Blanket Removal Form 2029.
32. Resolution providing for the division of proceeds of the six (6) cent Local Option Gas Tax for 2017.

33. Minutes of the Florida's Natural Growers/Washington Park Community Relations meeting held February 9, 2017.
34. Proposed Fiscal Year 2017-2018 budget for the Champion's Reserve, Highland Meadows II, Poinciana and Poinciana West Community Development Districts.

COUNTY MANAGER

DEPUTY COUNTY MANAGER

ECONOMIC DEVELOPMENT

TOURISM/SPORTS MARKETING

OFFICE OF PLANNING & DEVELOPMENT

35. SET HEARING (CPA 17S-05/Kissimmee River CPA) to consider the adoption of a Small Scale Comprehensive Plan Amendment and associated ordinance. (Suggested hearing date is July 11, 2017 at 1:30 p.m.)
36. SET HEARING (CPA 17S-06/Torres CPA) to consider the adoption of a Small Scale Comprehensive Plan Amendment and associated ordinance. (Suggested hearing date is July 11, 2017 at 1:30 p.m.)
37. SET HEARING (CPA 17S-07/Pentecostals CPA) to consider the adoption of a Small Scale Comprehensive Plan Amendment and associated ordinance. (Suggested hearing date is July 11, 2017 at 1:30 p.m.)
38. SET HEARING (LDC 17D-03/Sunland Sub-District Change) to consider the adoption of a sub-district map change. (Suggested hearing date is July 11, 2017 at 1:30 p.m.)
39. Accept Carlisle Grand Phase 2 plat for conditional approval. (No fiscal impact)
40. Accept Hollygrove Village plat for conditional approval. (No fiscal impact)
41. Accept Irrevocable Standby Letter of Credit No. OSB405980M in the amount of \$1,232,147.98. for Del Webb Orlando Phase 5 & 7. (No fiscal impact)
42. Accept Natures Reserve Phase 1 subdivision potable water, wastewater and reclaimed water system utility improvements for ownership, operation and maintenance by Polk County Utilities. (No fiscal Impact)
43. Accept a one year warranty and cash surety in the amount of \$116,883.69 for Natures Reserve Phase 1. (No fiscal Impact)
44. Accept Natures Reserve Phase Two Plat for Conditional Approval.
45. Accept Summers Corner aka Dunson Property subdivision potable water, wastewater and reclaimed water system utility improvements for ownership, operation and maintenance by Polk County Utilities. (No fiscal impact)
46. Accept a one year warranty and surety in the amount of \$179,340.97 in the form of a Maintenance Bond (No.482302S) for Summers Corner aka Dunson Property. (No fiscal impact)

47. SET HEARING (PD 17-03 Villages of Crystal Beach De Novo Hearing) to consider an appeal to the Planning Commission's decision to approve PD 17-03. (Suggested hearing date is July 25, 2017 at 1:30 p.m.)

BUDGET & MANAGEMENT SERVICES

PROCUREMENT

48. Approve master service agreements with AMEC Foster Wheeler Environment & Infrastructure, Inc., AECOM Technical Services, Inc., Chastain Skillman, Inc., Hydro Solutions Consulting, LLC, Inwood Consulting Engineers, Inc., Kimley-Horn and Associates, Inc., Kisinger Campo & Associates, Corp, (KCA) and Pennoni Associates, Inc, for professional engineering services for Park and Natural Resources. (No fiscal impact)
49. Approve master service agreements with AMEC Foster Wheeler Environment & Infrastructure, Inc., AECOM Technical Services, Inc., AIM Engineering & Surveying, Inc., Burgess & Niple, Inc., HDR Engineering, Inc., Infrastructure Engineers, Inc., Jacobs Engineering, Inc., Johnson Engineering, Inc., Kisinger Campo & Associates, Corp, NV5, Inc., Patel, Greene & Associates, PLLC, and Rummel Klepper & Kahl, LLP, for professional engineering services for Roads and Drainage. (No fiscal impact)
50. Approve Amendment 2 to Master Service Agreement No. 13-16, with Madrid Engineering Group. (No fiscal impact)

COMMUNICATIONS

COOPERATIVE EXTENSION SERVICES

HEALTH & HUMAN SERVICES

51. Approve modification to State Housing Initiatives Partnership (SHIP) program rehabilitation/replacement agreements for Case RC16-S-002. (\$1,200 one-time expense)
52. Approve State Housing Initiatives Partnership (SHIP) program subordination agreement with Quicken Loans, Inc. ISAOA for Case S03-DP-0156. (No fiscal impact)

EQUITY & HUMAN RESOURCES

INFORMATION TECHNOLOGY

53. Adopt Polk Vision Smart Communities Broadband Resolution. (No fiscal impact)

CODE ENFORCEMENT

COUNTY PROBATION

RISK MANAGEMENT

INDIGENT HEALTH CARE

54. Approve First Amendment to Hospital Agreement allowing existing Low Income Pool Program funding to be applied toward services provided at Lakeland Regional Medical Center (LRMC).

DEPUTY COUNTY MANAGER

FACILITIES MANAGEMENT

FLEET MANAGEMENT

PARKS & NATURAL RESOURCES

55. Approve Amendment No. 1 to the Non-Exclusive Perpetual Easement and First Amendment to the Marshall Hampton Management Agreement for the Lake Hancock Recreation Trail Project construction, operation, and maintenance of SWF Parcel Numbers 20-503-254X and 20-503-240X. (\$163 one-time expense)

FIRE RESCUE

EMERGENCY MANAGEMENT

56. Adopt resolution naming an unnamed private roadway, Field Way. (No fiscal impact)
57. Adopt resolution renaming a section of Presidents Drive to Royal Way. (No fiscal impact)
58. Adopt resolution naming an unnamed road Crossover Lane. (\$293.71 one-time expense)

ROADS & DRAINAGE

59. Adopt a Resolution setting speed limit on Lake Eloise Place Drive and Carlton Court, near Winter Haven. (\$232.61 one-time expense)
60. Adopt a Resolution setting speed limit on Bridgewater Drive, near Winter Haven. (\$232.61 one-time expense)
61. Adopt a Resolution setting truck restrictions on Capps Road and Stokes Road (near Lake Wales). (\$266.34 one-time expense)
62. Adopt a Resolution setting speed limits on Magnolia Preserve Avenue, Magnolia Preserve Boulevard, Magnolia Preserve Court, Magnolia Preserve Drive, Magnolia Preserve Lane, Magnolia Preserve Loop, and Magnolia Preserve Way, within the Magnolia Preserve Subdivision, near Winter Haven. (\$806.28 one-time expense)
63. Adopt a Resolution setting parking restrictions on Rucks Dairy Road, near Frostproof. (\$455.54 one-time expense)

UTILITIES

WASTE & RECYCLING

ELECTED OFFICIAL AND OTHER GOVERNMENTAL AGENCY

COURT RELATED

POLK COUNTY PROPERTY APPRAISER

POLK COUNTY SHERIFF

POLK COUNTY SUPERVISOR OF ELECTIONS

POLK COUNTY TAX COLLECTOR

SUPERINTENDENT OF POLK COUNTY SCHOOLS

WORKFORCE DEVELOPMENT BOARD

COUNTY ATTORNEY

64. Accept Quit Claim Deed from the Trustees of The Joseph DuPont, Jr. and Carolyn I. DuPont Revocable Trust, for property being donated for Conservation Preservation. (\$19.20 one-time expense)

ANNOUNCEMENTS - All of the below scheduled meetings constitute public meetings at which two or more County Commissioners or Planning Commissioners may appear to discuss issues that may come before the Board of County Commissioners.

- Tuesday, June 20, 2017 - 10:00 a.m. (or immediately following the morning session of the Board Meeting) - Board/Staff Work Session to discuss the FY 17/18 Budget and Outdoor Event Venues, will be held in the Commissioners' Conference Room, Room 407.
- Wednesday, June 21, 2017 - 11:30 a.m. - Tiger Bay Club Meeting will be held at the Bartow Civic Center, 2250 S. Floral Avenue, Bartow.
- Wednesday, June 21, 2017 - 5:30 p.m. - First meeting of the Charter Review Commission will be held in the Multi-Purpose Room, Room 413.
- Thursday, June 22, 2017 - 8:30 a.m. - Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, Neil Combee Administration Building.
- Thursday, June 22, 2017 - 8:00 a.m. - Tourism/Sports Marketing and Tourist Development Council Board Annual Marketing Retreat will be held at the Lake Myrtle Sports Complex, 2701 Lake Myrtle Park Road, Auburndale.
- Thursday, June 22, 2017 - 1:30 p.m. - Board of Adjustment will be held in the County Commission Boardroom.
- Thursday, June 22, 2017 - 3:00 p.m. - Interviews continued for RFP 17-375, Group Medical Plan Administration and Health Management Services, will be held in the Commissioners' Conference Room, Room 407.
- Monday, June 26, 2017 - 11:00 a.m. - Library Cooperative Long Range Planning Session will be held at the Winter Haven Public Library, 325 Avenue A NW, Winter Haven.
- Monday, June 26, 2017 - 1:00 p.m. - Joint Airport Zoning Board will meet at the Bartow Municipal Airport, Conference Room, 5993 Airport Boulevard, Bartow.
- Monday, June 26, 2017 - 5:30 p.m. - Community Relations Advisory Council (CRAC) will meet in the Multi-Purpose Room, Room 413.
- Tuesday, June 27, 2017 - Friday, June 30, 2017 - Florida Association of Counties Annual Conference will be held at the Hilton West Palm Beach, 600 Okeechobee Boulevard, West Palm Beach.

- Tuesday, June 27, 2017 - 9:00 a.m. - Appellate Special Magistrate of the Code Enforcement Unit will meet in the County Commission Boardroom.

- Wednesday, June 28, 2017 - 12:00 p.m. - Anti-Drug Abuse Advisory Council will meet in the Multi-Purpose Room, Room 413.

- Thursday, June 29, 2017 - 8:30 a.m. - Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, Neil Combee Administration Building.

- Tuesday, July 4, 2017 - The offices of the Board of County Commissioners will be closed in observance of the Independence Day Holiday.

- Thursday, July 6, 2017 - 8:30 a.m. - Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, Neil Combee Administration Building.

- Friday, July 7, 2017 - 9:00 a.m. - Board/Staff Agenda Review meeting to discuss the Agenda and any other matters that may come before the Board will be held in the Commissioners' Conference Room, Room 407.