



Polk County Board of County Commissioners

Meeting Agenda

August 6, 2019 Regular BoCC meeting

In accordance with the American with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the Communications Office not later than forty eight hours prior to the proceeding. Their offices are located in the County Administration Building, 330 West Church Street in Bartow. Telephone (863) 534-6090, TDD (863) 534-7777 or 1-800-955-8771, Voice Impaired 1-800-955-8770 via Florida Relay Service.

Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

If a person decides to appeal any decision made by the board with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CALL TO ORDER - 9:00 a.m. (GEORGE LINDSEY, CHAIRMAN)

INVOCATION

1. Pastor John Griffis, North Jackson Avenue Church of Christ, Bartow

PLEDGE OF ALLEGIANCE (GEORGE LINDSEY, CHAIRMAN)

A. PRESENTATIONS and RECOGNITIONS

2. Proclaim Fort Meade District 8 Twelve and Under Baseball Day
3. Presentation of Service Awards to Kevin R. Uhlig, Richard C. "Clint" Williams, Geraldine C. "Geri" Irons, Todd J. Tanner, and Raf A. Vittone.
4. Eric Poole, Executive Director, Florida Association of Counties Foundation, to present Polk County with a Best Practice Award for the Helping HANDS, a Thomas McMicken Legacy Program.
5. Marcia Andresen, Health & Human Services Director, and Joy Johnson, Relations Administrator, to convey the Achievement Award presented at the National Association of Counties Conference.
6. Dave Carter, P.E., Chairman of the Stormwater Technical Advisory Committee, to provide an update on Committee activities.
7. Katie Yoxall, Executive Director, Keep Polk County Beautiful, Inc., to present the 2018-2019 Clean It Up to Green It Up Program and 2019-2020 proposed work plan.

B. CEREMONIAL PROCLAMATIONS

8. Proclaim the portion of Interstate 4 between Mile Markers 36 and 44 as "Trooper John C. Hagerty Memorial Highway". Master Sergeant Mary Godino will accept the proclamation representing Florida Department of Highway Safety and Motor Vehicles.

C. REQUEST FROM THE GENERAL PUBLIC/AUDIENCE AND OPPORTUNITY TO BE HEARD

9. Comments.

D. APPROVE CONSENT AGENDA

10. Approve Consent Agenda.

E. COUNTY COMPTROLLER (STACY M. BUTTERFIELD, CPA)

11. Disbursements.
12. Approve Minutes of Regular Board Meeting held on July 16, 2019.
13. Request Board adopt resolution expressing the intent to issue future debt to finance the acquisition and construction of certain capital projects; including Oracle and software upgrades, Fire Stations construction and improvements and equipping, NE Regional Park Improvements, Defibrillators and Tax Collector Building

F. REQUEST FROM ELECTED OFFICIAL and OTHER GOVERNMENTAL AGENCY

G. COUNTY ATTORNEY (MICHAEL CRAIG)

14. Proposed Fiscal Year 2019-2020 budgets for the Highland Meadows, Lake Ashton, Poinciana, Lucerne Park, North Powerline Road and Westridge Community Development Districts.
15. Approve the release of a surety in the form of Performance Bond No. K09559012 in the amount of \$445,954.45 for Breakwater Cove. (No fiscal impact)
16. Accept Breakwater Cove onsite and offsite potable water, wastewater and reclaimed water systems improvements for ownership, operation and maintenance by Polk County Utilities. (No fiscal impact)
17. Accept a two-year warranty and surety in the amount of \$174,267.28 in the form of Maintenance Bond No. 70NGP184690 for Breakwater Cove. (No fiscal impact)
18. Accept Performance Surety Bond No. LPM 0505256 for Laurelwood Landing in the amount of \$63,014.62. (No fiscal impact)

H. COUNTY MANAGER (BILL BEASLEY)

19. Approve construction contract with Stag Industries, LLC. for the Bone Valley ATV Park trail connections project. (\$495,600 one-time expense)
20. Approve agreement with AECOM Technical Services, Inc. to provide professional engineering services for the Marigold and CR 580 (Cypress Parkway) widening project. (\$1,335,165 one-time expense)
21. Approve addendum to the Construction Manager at Risk (CMAR) agreement with Miller Construction Management, Inc. for the Roads and Drainage office annex. (\$3,498,578.73 not-to-exceed, one-time expense)
22. Approve purchase of security software to protect the BoCC network against malware and ransomware threat. (\$386,319 one-time expense)

23. Approve second Infrastructure Agreement between POLKTDS, LLC, Westridge Community Development and Polk County.
24. Approve Emergency Management Performance Grant (EMPG) Agreement. (\$153,497 one-time revenue; \$153,497 match requirement)

I. COMMISSIONER DISTRICT 2 (RICK WILSON)

25. Commissioner Wilson Comments.

J. COMMISSIONER DISTRICT 3 (BILL BRASWELL)

26. Commissioner Braswell Comments.

K. COMMISSIONER DISTRICT 4 (MARTHA SANTIAGO)

27. Commissioner Santiago Comments.

L. COMMISSIONER DISTRICT 5 (JOHN E. HALL)

28. Commissioner Hall Comments.

M. COMMISSIONER DISTRICT 1 (GEORGE LINDSEY, CHAIRMAN)

29. Ratify the appointment of Commissioner Rick Wilson to the Southwest-Central Connector Task Force.
30. Chairman Lindsey Comments.

N. LAY BOARD APPOINTMENTS

31. Appoint Linda King as School Board Representative to the Citizens Health Care Oversight Committee for the four-year term, August 1, 2019 through July 31, 2023.

*****RECESS - The Board of County Commissioners will recess from 12:30 p.m. until 1:30 p.m. or soon thereafter.*****

O. PUBLIC HEARINGS

* County Attorney opening comments

32. Public Hearing to consider adoption of an ordinance granting an Economic Development Ad Valorem Tax Exemption to an expanding business, Dispenser Packaging, Inc., and approval of a Performance Agreement with the company. (To be continued to August 20, 2019 at 1:30 p.m.)
33. Public Hearing (LDCT-2019-6 Car Sales in ECX) (First Public Hearing - No Action) to consider the adoption of an applicant-initiated request for a Land Development Code (LDC) text amendment to add "Vehicle Sales, Leasing" as a "C2" Conditional Use in the Employment Center (ECX) land use district within the US Highway 98 Selected Area Plan (SAP).
34. Public Hearing (LDCPAL 2019-3 Boy Scout Road CPA) (First Public Hearing - Transmittal Hearing) to consider the transmittal of a Large Scale Comprehensive Plan Map amendment to change the land use on 30 acres from Agricultural Residential Rural (A/RR) to Institutional (INST) and associated ordinance.

35. Public Hearing (LDCPAL 2019-1 Recreation and Open Space Element)(Adoption Public Hearing) to consider the adoption of a Large Scale Comprehensive Plan Text Amendment and associated ordinance.
36. Public Hearing (LDCPAL 2018-17 Hamilton Road CPA) (Adoption Public Hearing) to consider a Large Scale Comprehensive Plan Map Amendment changing the Future Land Use designation on 57.87 ± acres from Agricultural/Residential-Rural (A/RR) to Business Park Center (BPC) in the Rural Development Area (RDA). This case was continued from July 2, 2019.

P. CONSENT AGENDA ITEMS

COMMISSIONER DISTRICT 1

COMMISSIONER DISTRICT 2

COMMISSIONER DISTRICT 3

COMMISSIONER DISTRICT 4

COMMISSIONER DISTRICT 5

COUNTY COMPTROLLER

37. Removal of equipment from inventory as listed on Blanket Removal Form 2080.
38. Inspector General audit report 2019-08 on controls over the RFP Process.
39. Inspector General follow-up audit report on the Parks Division Unannounced Cash Counts.
40. Appoint property custodians for the office of the Roads and Drainage Division Dundee Roadway Unit and the Lakeland Roadway Unit.

COUNTY MANAGER

ECONOMIC DEVELOPMENT

41. Approve increase of Qualified Target Industry tax refund for Project Pin based on the company's high impact designation. (increase from \$6,000 to \$10,000)

TOURISM/SPORTS MARKETING

OFFICE OF PLANNING & DEVELOPMENT

42. Approve the release of a cash surety in the amount of \$10,230.00 for Alamanda Addition. (No fiscal impact)
43. Accept a one-year warranty and surety in the amount of \$9,471 in the form of a cash surety for Alamanda Addition. (No fiscal impact)
44. Approve recommended changes to the functional classification of select Polk County roads. (No fiscal impact)
45. Approve the release of a surety bond No. K09313540 for Cayden Reserve in the amount of \$437,490.31. (No fiscal impact)

46. Accept Performance Surety Bond No. 024237337 for Cayden Reserve Phase 2 in the amount of \$268,897.39. (No fiscal impact)
47. Approve the release of a warranty and cash surety in the amount of \$394.60 for Dollar General Babson Park Store #17840. (No fiscal impact)
48. Accept Legacy Callawalk (Heritage Pass) offsite potable water, wastewater and reclaimed water systems improvements for ownership, operation and maintenance by Polk County Utilities. (No fiscal impact)
49. Accept Performance Surety Bond No. NAVI-00001528 for Liberty Ridge Phase 1 in the amount of \$331,319.23. (No fiscal impact)
50. Accept Solterra Phase 2D-1 plat for Conditional Approval. (No fiscal impact)
51. Accept Madison Place Phase 1 plat for Conditional Approval. (No fiscal impact)
52. Accept Berkshire plat for Conditional Approval. (No fiscal impact)
53. Accept Alamanda Addition onsite and offsite potable water system improvements for ownership, operation and maintenance by Polk County Utilities. (No fiscal impact)

DEPUTY COUNTY MANAGER

PROCUREMENT

54. Approve selection committee's recommendation to authorize staff to enter into contract negotiations with RehabCare Group East, LLC to provide therapy services for the Rohr Home. (No fiscal impact)
55. Approve Piggyback agreement with Jetclean America, L.L.C. dba Florida Jet Clean (\$50,000 estimated annual expense)

COMMUNICATIONS

COOPERATIVE EXTENSION SERVICES

HEALTH & HUMAN SERVICES

56. Approve Amendment No. 1 to the Community Development Block Grant (CDBG) Subrecipient Agreement with the City of Winter Haven to extend the FY 2018-2019 contract. (No fiscal impact)

EQUITY & HUMAN RESOURCES

INFORMATION TECHNOLOGY

CODE ENFORCEMENT

COUNTY PROBATION

RISK MANAGEMENT

INDIGENT HEALTH CARE

DEPUTY COUNTY MANAGER

FACILITIES MANAGEMENT

FLEET MANAGEMENT

PARKS & NATURAL RESOURCES

- 57. Adopt a Resolution reauthorizing the Stormwater Technical Advisory Committee for an additional three-year term, effective August 16, 2019 through August 15, 2022.

FIRE RESCUE

EMERGENCY MANAGEMENT

- 58. Approve state funded Emergency Management Preparedness and Assistance (EMPA) Subgrant Agreement and Certification.
- 59. Adopt Resolution naming a previously un-named private roadway Shell Hammock Road. (\$201.58 one-time expense)

ROADS & DRAINAGE

- 60. Adopt a Resolution setting parking restrictions on Vauxhall Road, near Auburndale. (\$209.67 one-time expense)
- 61. Adopt a Resolution setting speed limit for Rooks Road, near Davenport. (\$232.61 one-time expense)
- 62. Adopt a Resolution setting parking restrictions on Crump Road, near Winter Haven. (\$455.54 one-time expense)
- 63. Adopt a Resolution setting truck restrictions on Demille Road (near Polk City). (\$222.79 one-time expense)
- 64. Adopt a Resolution supporting the designation of Interstate 4 between Mile Marker 36 and Mile Marker 44 as "Trooper John C. Hagerty Memorial Highway." (No fiscal impact)

UTILITIES

WASTE & RECYCLING

ELECTED OFFICIAL AND OTHER GOVERNMENTAL AGENCY

COURT RELATED

POLK COUNTY PROPERTY APPRAISER

POLK COUNTY SHERIFF

POLK COUNTY SUPERVISOR OF ELECTIONS

- 65. Accept Elections Security Grant MOA#2018-2018-004, under the Help America Vote Act, 2018-2019-004. (\$26,095 one-time revenue and expense)

POLK COUNTY TAX COLLECTOR

SUPERINTENDENT OF POLK COUNTY SCHOOLS

WORKFORCE DEVELOPMENT BOARD

COUNTY ATTORNEY

66. SET HEARING to consider requests to vacate portions of platted public Utility Easements as shown on the plats of Phase One Lost Lake Park, Indian Trails Phase 3 and Breakwater Cove. (Suggested hearing date is August 20, 2019 at 1:30 p.m.)
67. Execute a Release of a Lien related to the Workforce Housing Impact Fee Mitigation program.
68. Execute a Release of Lien related to an Affordable Housing Impact Fee Waiver upon payment to the County of \$4160. (\$4160 one-time revenue)
69. Execute a Release of Lien related to a Workforce Housing Impact Fee Mitigation upon payment to the County of \$2080. (\$2080 one-time revenue)
70. Execute a Release of Lien related to an Affordable Housing Impact Fee Waiver upon payment to the County of \$4160. (\$4160 one-time revenue)
71. Approve Land Purchase Agreement in conjunction with the purchase of conservation preservation property, located within the Lake Wales Ridge Ecosystem Project - Crooked Lake West Area; AG Enterprise LLC parcel. (\$1,500 one-time expense)
72. Execute a Release of Lien related to an Affordable Housing Impact Fee Waiver.
73. Execute a Release of Lien related to an Affordable Housing Impact Fee Waiver upon payment to the County of \$4160. (\$4160 one-time revenue)
74. Accept instrument for additional right-of-way for William Van Fleet Road, as requested through the Development Review Process. (No fiscal impact)
75. Approve the Semi-Annual Progress Report for grant funding under BJA FY 18 JAG 2018-DJ-BX-0437.
76. Approve the Semi-Annual Progress Report for grant funding under BJA FY 17 JAG 2017-DJ-BX-0802.

ANNOUNCEMENTS

All of the below scheduled meetings constitute public meetings at which two or more County Commissioners or Planning Commissioners may appear to discuss issues that may come before the Board of County Commissioners.

- Tuesday, August 6, 2019 - 6:00 p.m. – Sidewalk Advisory Committee will meet in the Commissioners' Conference Room, Room 407.
- Wednesday, August 7, 2019 - 8:50 a.m. – Planning Commission will conduct a work session, prior to its regularly scheduled meeting, in the County Commission

Boardroom.

- Wednesday, August 7, 2019 - 9:00 a.m. – Planning Commission meeting will be held in the County Commission Boardroom.

- Wednesday, August 7, 2019 - 1:30 p.m. – Library Cooperative Budget Committee Meeting will be held at the Bartow Public Library, 2150 S. Broadway Avenue, Bartow.

- Thursday, August 8, 2019 - 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, Polk County Administration Building.

- Thursday, August 8, 2019 - 9:00 a.m. – Polk Transportation Planning Organization (TPO) Board Meeting will be held in the County Commission Boardroom.

- Thursday, August 8, 2019 - 10:00 a.m. (or immediately following the Polk TPO Board meeting) – Polk Transit Authority Meeting will be held in the County Commission Boardroom.

- Thursday, August 8, 2019 - 5:30 p.m. – Contractor Licensing Board will meet in the County Commission Boardroom.

- Tuesday, August 13, 2019 - 8:00 a.m. – Board/Staff Work Session to continue discussion on Impact Fees, will be held in the Multi-Purpose Room, Room 413.

- Tuesday, August 13, 2019 - 9:00 a.m. – Board/Staff Work Session to discuss the FY 2019/20 Community Investment Program (CIP), will be held in the Commissioners' Conference Room, Room 407.

- Tuesday, August 13, 2019 - 12:00 p.m. – Central Florida Development Council Board Retreat will be held at the Polk State College Center for Public Safety, 1251 Jim Keene Boulevard, Winter Haven.

- Wednesday, August 14, 2019 - 8:30 a.m. – Lakeland Area Mass Transit District Board of Directors meeting will be held at 1212 George Jenkins Boulevard, Hollingsworth Room, Lakeland.

- Thursday, August 15, 2019 - 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, Polk County Administration Building.

- Thursday, August 15, 2019 - 9:00 a.m. – Special Magistrate of the Code Enforcement Unit will meet in the County Commission Boardroom.

- Friday, August 16, 2019 - 8:30 a.m. – Citizens HealthCare Oversight Committee will meet in the County Commission Boardroom.

- Friday, August 16, 2019 - 9:00 a.m. – Board/Staff Agenda Review meeting to discuss the Agenda and any other matters that may come before the Board will be held in the Commissioners' Conference Room, Room 407.

- Friday, August 16, 2019 - 10:00 a.m. (or immediately following Board Agenda Review) – Joint work session between the Board of County Commissioners and Citizens Healthcare Oversight Committee to discuss Behavioral Health will be held in the Multi-Purpose Room, Room 413.