



Polk County Board of County Commissioners

Meeting Agenda

August 20, 2019 Regular BoCC meeting

In accordance with the American with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the Communications Office not later than forty eight hours prior to the proceeding. Their offices are located in the County Administration Building, 330 West Church Street in Bartow. Telephone (863) 534-6090, TDD (863) 534-7777 or 1-800-955-8771, Voice Impaired 1-800-955-8770 via Florida Relay Service.

Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

If a person decides to appeal any decision made by the board with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CALL TO ORDER - 9:00 a.m. (GEORGE LINDSEY, CHAIRMAN)

INVOCATION

1. Rev. Dr. James G. Moyer, Warner University, Lake Wales

PLEDGE OF ALLEGIANCE (GEORGE LINDSEY, CHAIRMAN)

A. PRESENTATIONS and RECOGNITIONS

2. Presentation of Service Awards to: William D. "Bill" Cooper, Andrew S. "Andy" Edmund, Kevin E. Holland, George E. Riddle, and Loy E. Locke.
3. Rhoda Saunders, American Heart Association, will present Polk County with the Mission Lifeline GOLD Plus award.
4. C.J. Roberts, President & CEO, Tampa Bay History Center, will present Polk County History Center with the American Alliance of Museums Accreditation.

B. CEREMONIAL PROCLAMATIONS

C. REQUEST FROM THE GENERAL PUBLIC/AUDIENCE AND OPPORTUNITY TO BE HEARD

5. Comments.

D. APPROVE CONSENT AGENDA

6. Approve Consent Agenda.

ELOISE COMMUNITY REDEVELOPMENT AGENCY

7. Approve Eloise CRA Consent Agenda.

HARDEN/PARKWAY COMMUNITY REDEVELOPMENT AGENCY

8. Approve Harden/Parkway CRA Consent Agenda.

E. COUNTY COMPTROLLER (STACY M. BUTTERFIELD, CPA)

9. Disbursements.

10. Approve Minutes of Regular Board meeting held on August 6, 2019.

F. REQUEST FROM ELECTED OFFICIAL and OTHER GOVERNMENTAL AGENCY

G. COUNTY ATTORNEY (MICHAEL CRAIG)

H. COUNTY MANAGER (BILL BEASLEY)

11. Confirm appointment of Robert Weech to serve as Polk County Fire Rescue Chief (Fire Rescue Services Director).

12. Confirm appointment of Teresa "Michelle" Thurner to serve as County Probation Director.

13. Approve agreement with Hydro Solutions Consulting, LLC for the Saddle Creek/Audubon Tract restoration project. (\$266,858 one-time expense)

14. Approve Consultant Services Authorization with Jones Edmunds and Associates, Inc., to provide professional engineering services for the CR 540A Booster Station project. (\$147,092 not-to-exceed, one-time expense)

15. Approve Consultant Services Authorization with AECOM Technical Services, Inc. to provide engineering services for the Holly Hill Road (US 27 / Patterson Road to Ernie Caldwell Blvd.) alignment study. (\$199,908 one-time expense)

16. Approve Consultant Services Authorization with AECOM Technical Services, Inc. to provide engineering services for the FDC Grove Road (US 27 / Patterson Road to Ernie Caldwell Blvd.) alignment study. (\$199,908 one-time expense)

17. Approve Agreement for Sale and Purchase between Barnum City Grove LLC and Polk County for the purchase of property in conjunction with the Northeast Regional Wastewater Treatment Facility future expansion project. (\$2,126,000 one-time expense)

I. COMMISSIONER DISTRICT 2 (RICK WILSON)

18. Commissioner Wilson Comments.

J. COMMISSIONER DISTRICT 3 (BILL BRASWELL)

19. Commissioner Braswell Comments.

K. COMMISSIONER DISTRICT 4 (MARTHA SANTIAGO)

20. Reappoint Matthew Cain as a Member (Seat 7) of the Polk County Planning Commission, for the three-year term, October 1, 2019 through September 30, 2022.

21. Commissioner Santiago Comments.

L. COMMISSIONER DISTRICT 5 (JOHN E. HALL)

22. Commissioner Hall Comments.

M. COMMISSIONER DISTRICT 1 (GEORGE LINDSEY, CHAIRMAN)

- 23. Appoint Jinx Wilson Chaney as Member (Seat 2) of the Polk County Historical Commission for the three-year term, October 1, 2019 through September 30, 2022.
- 24. Chairman Lindsey Comments.

N. LAY BOARD APPOINTMENTS

*****RECESS - The Board of County Commissioners will recess from 12:30 p.m. until 1:30 p.m. or soon thereafter.*****

O. PUBLIC HEARINGS

* County Attorney opening comments

- 25. Public Hearing to consider adoption of an ordinance granting an Economic Development Ad Valorem Tax Exemption to an expanding business, Dispenser Packaging, Inc., and approval of a Performance Agreement with the company. (Continued from the August 6, 2019 Board meeting)
- 26. Public Hearing to consider adoption of a resolution to vacate a portion of a platted public utility easement, as shown on the Plat of Phase One Lost Lake Park.
- 27. Public Hearing to consider adoption of a resolution to vacate portions of platted public utility easements, as shown on Lot 25 on the Plat of Indian Trails Phase 3.
- 28. Public Hearing to consider adoption of a resolution to vacate a portion of a platted public utility easement, as shown on the Plat of Breakwater Cove.
- 29. Public Hearing (LDCT-2019-5 Heavy Equipment for Southeast Polk SAP) (First Public Hearing - No Action) to consider the adoption of an applicant-initiated ordinance amending the Land Development Code, to allow Heavy Machinery Equipment Sales and Services as a conditional use in the Commercial Enclave-X (CEX) land use district within the Southeast Polk Selected Area Plan.
- 30. Public Hearing (LDCT-2019-6 Car Sales in ECX) (Adoption Public Hearing) to consider an applicant-initiated request for a LDC text amendment to add "Vehicle Sales, Leasing" as a "C2" conditional use in the Employment Center (ECX) land use district within the US Highway 98 Selected Area Plan (SAP)
- 31. Public Hearing (LDPD-2018-28 Baker PD De Novo Hearing) to consider an appeal to the Planning Commission's decision to approve LDPD-2018-28. (Continued from the May 21, 2019 Board meeting)

P. CONSENT AGENDA ITEMS

- COMMISSIONER DISTRICT 1
- COMMISSIONER DISTRICT 2
- COMMISSIONER DISTRICT 3
- COMMISSIONER DISTRICT 4
- COMMISSIONER DISTRICT 5

COUNTY COMPTROLLER

- 32. Removal of equipment from inventory as listed on Blanket Removal Form 2081.
- 33. Minutes of the Poinciana West Community Development District dated January 16, 2019, and March 19, 2019.
- 34. Accept list of Lands Available from Tax Deed Sale on July 18, 2019.

COUNTY MANAGER

- 35. Establish holiday and Board meeting schedule for 2020. (No fiscal impact)

ECONOMIC DEVELOPMENT

- 36. Approve Polk County QTI Incentive Funds to benefit Project Spigot for the company's expansion in the City of Winter Haven. (\$20,000 over 6 years)

TOURISM/SPORTS MARKETING

OFFICE OF PLANNING & DEVELOPMENT

- 37. Accept Providence Boulevard Phase 2 roadway plat for Conditional Approval. (No fiscal impact)
- 38. Accept Signor Acres plat for Conditional Approval. (No fiscal impact)
- 39. Accept Trinity Ridge plat for Conditional Approval. (No fiscal impact)

DEPUTY COUNTY MANAGER

PROCUREMENT

BUDGET & MANAGEMENT SERVICES

- 40. Approve transfer from Economic Development reserves to fund existing CFDC, Inc. Memorandum of Understanding. (\$87,196 one-time transfer)

COMMUNICATIONS

COOPERATIVE EXTENSION SERVICES

HEALTH & HUMAN SERVICES

- 41. Approve HOME Program Community Housing Development Organization (CHDO) agreements for two single family new construction projects. (\$249,478 one-time expense)

EQUITY & HUMAN RESOURCES

INFORMATION TECHNOLOGY

CODE ENFORCEMENT

COUNTY PROBATION

RISK MANAGEMENT

INDIGENT HEALTH CARE

DEPUTY COUNTY MANAGER

FACILITIES MANAGEMENT

FLEET MANAGEMENT

42. Approve extension of Vehicle Maintenance Memorandum of Understanding with the City of Fort Meade. (\$69,858.72 one-time revenue and expense)
43. Approve extension of Vehicle Maintenance Memorandum of Understanding with the City of Lake Wales. (\$249,641.28 one-time revenue and expense)
44. Approve extension of Vehicle Maintenance Memorandum of Understanding with the City of Auburndale. (\$482,012.52 one-time revenue and expense)

PARKS & NATURAL RESOURCES

FIRE RESCUE

EMERGENCY MANAGEMENT

45. Approve Community Development Block Grant - Disaster Recovery for Hurricane Irma Infrastructure grant application.

ROADS & DRAINAGE

46. Adopt a Resolution setting parking restrictions on Flatwoods Loop and Pinecrest Loop, within the Natures Reserve subdivision, near Davenport. (\$1,609.60 one-time expense)
47. Approve Modification No. 1 to Consultant Services Authorization with Burgess and Niple, Inc. for the K-ville Avenue (CR 542) at Recker Highway (SR 655) turn lane project. (\$65,470.50 one-time expense)

UTILITIES

WASTE & RECYCLING

ELECTED OFFICIAL AND OTHER GOVERNMENTAL AGENCY

COURT RELATED

POLK COUNTY PROPERTY APPRAISER

POLK COUNTY SHERIFF

POLK COUNTY SUPERVISOR OF ELECTIONS

POLK COUNTY TAX COLLECTOR

SUPERINTENDENT OF POLK COUNTY SCHOOLS

WORKFORCE DEVELOPMENT BOARD

COUNTY ATTORNEY

48. Acceptance of the Dedication of additional right-of way for Old Eagle Lake Road and Cooley Road as shown on the Normandy Heights 3B Plat.
49. Accept Quit Claim Deed from Alice Melzer, the un-remarried widow of H. Paul Melzer, deceased, for property being donated for conservation preservation. (No fiscal impact)
50. Accept Quit Claim Deed from Donna J. Johnson, as Ancillary Personal Representative of the Estate of John E. Yazel, deceased, for properties being donated for conservation preservation. (No fiscal impact)
51. Approve Agreement to Transfer Drainage Pond Between Polk County and RS Lakeland, LLC in conjunction with proposed development. (No fiscal impact)
52. SET HEARING to consider adoption of an ordinance granting an Economic Development Ad Valorem Tax Exemption for Project Gumball, a new business. (Suggested hearing date is September 3, 2019 at 1:30 p.m.)
53. Accept instrument for additional right-of-way for Old Polk City Road, as requested through the Development Review Process. (No fiscal impact)
54. Accept utilities easement from 17-92, LLC as requested through the Development Review Process. (No fiscal impact)
55. Ratify Agreement Regarding Attorney Services between Polk County and Gail Cheatwood, Esquire.
56. Accept Quit Claim Deed for additional right-of-way and authorize the conveyance of a portion of previously acquired property to adjacent land owners, in conjunction with Hamilton Road. (No fiscal impact)
57. Declare surplus and authorize the private conveyance of the County's interest in Parcel ID Number 262821-581500-001102 to Valparisa Baker and Monzella Allen. (\$500 one-time revenue)
58. Accept Sidewalk Easements from property owners for the South Boulevard Sidewalk project. (No fiscal impact)
59. SET HEARING to consider adoption of an ordinance amending and restating Polk County Ordinance 08-048, the Polk County Amended, Restated and Consolidated Comprehensive Impact Fee Ordinance, for the purpose of adopting the Impact Fee Update Study of 2019, imposing updated rates for Emergency Medical System (EMS), Transportation, Correctional Facilities, Educational System, Library, Parks and Recreational, Fire Rescue, and Law Enforcement Impact Fees, and making other revisions to the ordinance. (Suggested hearing date is September 3, 2019 at 1:30 p.m.)
60. Approve Agreement to transfer drainage pond between Polk County and CRP/RW Lakeland Industrial Owner, LLC in conjunction with proposed development. (No fiscal impact)

ELOISE COMMUNITY REDEVELOPMENT AGENCY

61. Approve Eloise Community Redevelopment Agency Minutes from the May 7, 2019 meeting.
62. Adopt the resolution approving the FY 2019-20 budget for the Eloise CRA in the amount of \$675,249.

HARDEN/PARKWAY COMMUNITY REDEVELOPMENT AGENCY

63. Approve Harden Community Redevelopment Agency Minutes from August 4, 2010.
64. Adopt the resolution approving the FY 2019-20 budget for the Harden Parkway CRA in the amount of \$1,399,538.

ANNOUNCEMENTS

All of the below scheduled meetings constitute public meetings at which two or more County Commissioners or Planning Commissioners may appear to discuss issues that may come before the Board of County Commissioners.

- Tuesday, August 20, 2019 - 10:00 a.m. (or immediately following the morning session of the Polk County Board of County Commissioners' Meeting – In accordance with Chapter 286.011 of the Florida Statutes, the Board of County Commissioners will meet in the County Commissioners' Conference Room, Room 407, in private with the County Attorney to seek advice concerning the case: General Asphalt Paving, LLC, a Florida Limited Liability Company vs. Polk County, Circuit Court Case No.: 2016CA-003800. The names of persons who may be in attendance are as follows: County Commissioners George Lindsey, Rick Wilson, Bill Braswell, Martha Santiago, John Hall, County Attorney Michael Craig and County Manager Bill Beasley.
- Wednesday, August 21, 2019 - 9:00 a.m. – Appellate Special Magistrate of the Code Enforcement Unit will meet in the County Commission Boardroom.
- Thursday, August 22, 2019 - 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, Polk County Administration Building.
- Thursday, August 22, 2019 - 9:00 a.m. – Tourist Development Council will meet at the Lake Myrtle Sports Complex, 2701 Lake Myrtle Park Road, Auburndale.
- Thursday, August 22, 2019 - 1:30 p.m. – Land Use Hearing Officer Hearings will

be held in the County Commission Boardroom.

- Thursday, August 22, 2019 - 1:30 p.m. – The Office of Planning & Development will hold a stakeholder meeting to discuss best design practices for compatibility and related revisions to the Land Development Code in the Multi-Purpose Room, Room 413.
- Thursday, August 22, 2019 - 2:30 p.m. – Historical Commission will meet at the History Center, 100 East Main Street, Bartow.
- Monday, August 26, 2019 - 5:30 p.m. – Community Relations Advisory Council (CRAC) will meet in the Multi-Purpose Room, Room 413.
- Wednesday, August 28, 2019 - 5:30 p.m. – Polk Vision Annual Meeting will be held at the Lake Mirror Center, 121 S. Lake Avenue, Lakeland.
- Thursday, August 29, 2019 - 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, Polk County Administration Building.
- Friday, August 30, 2019 - 9:00 a.m. – Board/Staff Agenda Review meeting to discuss the Agenda and any other matters that may come before the Board will be held in the Commissioners' Conference Room, Room 407.
- Monday, September 2, 2019 – The offices of the Board of County Commissioners will be closed in observance of the Labor Day Holiday.